

Date:

Participating Members:

Assessment Context:

A-Specify and Standardize Data

5-Governance

A.5.a – Data Stewardship

Element Description Established data governance structures and data stewardship roles.

Benchmark Level 0	Benchmark Level 1	Benchmark Level 2	Benchmark Level 3	Benchmark Level 4
No formal data governance structures or specified data stewardship roles and responsibilities for asset data.	Contact people for data related to different assets are generally known, but roles and responsibilities have not been explicitly defined or formalized.	Steering committees or similar structures formed to manage enterprise data systems (e.g. GIS or data warehouses); data stewards with responsibility for asset data in these systems have been designated.	One or more agency data governance bodies has been formed with responsibility for establishing governance processes and stewardship roles. Stewardship roles may have been defined but are not yet implemented.	Data governance bodies are well-established and are actively working to strengthen data management practices in the agency. Data stewards have been designated and are performing their intended functions.
Current: <input type="checkbox"/> Desired: <input type="checkbox"/>	Current: <input type="checkbox"/> Desired: <input type="checkbox"/>	Current: <input type="checkbox"/> Desired: <input type="checkbox"/>	Current: <input type="checkbox"/> Desired: <input type="checkbox"/>	Current: <input type="checkbox"/> Desired: <input type="checkbox"/>
<input type="checkbox"/> Define base concepts and organization of governance structures, roles, and responsibilities.	<input type="checkbox"/> Engage business experts and leaders to participate in the governance program.	<input type="checkbox"/> Define governance bodies with stewardship responsibilities (e.g. data quality accountability, developing curated master data).	<input type="checkbox"/> Identify an asset steward and system owners. Document clear responsibilities for strengthening governance and data management.	
<input type="checkbox"/> Engage executives and business management in discussion of governance functions and implementation.	<input type="checkbox"/> Complete self-assessment and, action planning exercises to identify gaps and prioritize action. Periodically reevaluate.	<input type="checkbox"/> Establish communities of interest in priority business areas and functions. Capture business needs, terminology, rules, etc.	<input type="checkbox"/> Implement enterprise systems to manage and provide access to governance products (e.g. a rules engine or glossary repository).	
<input type="checkbox"/> Other:	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:	

Assessment Notes:

Improvement Notes: