

Date:

Participating Members:

Assessment Context:

B-Collect Data
3-Maintenance Information

B.3.a – Maintenance Information Coverage

Element Processes to capture maintenance activity information in a manner consistent with the work order data model and with sufficient coverage to meet
Description asset management analysis, decision-making, reporting, and communications needs.

Benchmark Level 0	Benchmark Level 1	Benchmark Level 2	Benchmark Level 3	Benchmark Level 4
Data on work orders is not consistently available and/or is not collected in a standardized fashion.	Work order and maintenance contract data are collected to support non-asset management purposes (e.g. contract payment) in a manner that is only useful to asset management for aggregate, network-level summary reporting.	Work order and maintenance contract data are collected in a manner supporting understanding of activities performed at individual work locations.	Work order and maintenance contract data collection includes associated asset information in a format that is useful to management and upkeep of the asset inventory or condition history.	Work order and maintenance contract data collection includes detailed asset related information (e.g. products / component models or standards, specific treatment materials) useful for detailed asset management decision-making and project design improvement.
Current: <input type="checkbox"/> Desired: <input type="checkbox"/>	Current: <input type="checkbox"/> Desired: <input type="checkbox"/>	Current: <input type="checkbox"/> Desired: <input type="checkbox"/>	Current: <input type="checkbox"/> Desired: <input type="checkbox"/>	Current: <input type="checkbox"/> Desired: <input type="checkbox"/>
<input type="checkbox"/> Evaluate and implement opportunities to summarize work order information useful to high-level asset decision-making or reporting (e.g. annual investment levels or quantities).	<input type="checkbox"/> Implement a data collection plan to capture work order locations and general activities performed within those limits (e.g. preventive maintenance, minor repairs)	<input type="checkbox"/> Implement a data collection plan which captures individual asset locations/IDs and associated work activities and accomplishments.	<input type="checkbox"/> Implement a data collection plan which captures detailed asset information from work activities / accomplishments (e.g. specific materials, products, or applications).	
<input type="checkbox"/> Document general needs and uses for work order information.	<input type="checkbox"/> Establish a “best practical” collection scope based on current capabilities and funding for work order collection.	<input type="checkbox"/> Examine current practices to “right size” collection scope to meet current needs and established data model.	<input type="checkbox"/> Examine best practices to “optimize” work order collection scope. If warranted, engage stakeholders to adjust data model for future needs.	
<input type="checkbox"/> Other:	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:	

Assessment Notes:

Improvement Notes:

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